

**MEETING OF THE MINEOLA CITY COUNCIL**

**5:30 P.M., Monday, April 22, 2024**

**300 Greenville Hwy, Mineola TX 75773**

**AGENDA**

**Call to order and confirmation of quorum**

_____ Jayne Lankford, Mayor	_____ Mitchell Tuck
_____ Sue Jones, Mayor Pro Tem	_____ Terry Eaton
_____ Eric Carrington	_____ Jack Newman
_____ Cassandra Sampson	_____ Mercy Rushing, City Manager
_____ Cindy Karch, City Secretary	_____ Blake Armstrong, City Attorney

**Invocation and Pledge of Allegiance**

**Citizen Comment**

*"Pursuant to Texas Government Code section 551.007, members of the public may speak on an agenda item during the public communication section of the meeting or at the time the agenda item is called for discussion by the Mayor. Speakers shall be given five (5) minutes to speak. A speaker needing a translator and/or interpreter may be given ten (10) minutes to speak. Members of the public wishing to address the Council on non-agenda items may do so pursuant to the same time constraints as agenda items. The Council will not comment on items not on the agenda; however, the Council may refer the item to City Staff for research, resolution or referral of the matter to the Council as a future agenda item."*

**Presentations and Proclamations**

1. Presentation of 2<sup>nd</sup> Quarter Financial Report – Cindy Karch, Finance Director

**Consent Agenda**

*All of the following items on the Consent Agenda are considered to be routine and self-explanatory by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a Council Member requests to do so. The item may subsequently be removed from the Consent Agenda to be considered separately.*

2. Consider approval of minutes of the Special Council Meeting on March 21, 2024, and the Regular Council Meeting on March 25, 2024.
3. Consider approval of Financial Reports for the month of March 2024.
4. Consider approval of the Monthly Department Head Reports for the month of March 2024. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
5. Consider approval of the Quarterly Investment Report, 2<sup>nd</sup> Quarter FY 2024.
6. Consider approval of Civic Center Board appointments of Lou Ann Hogue, Steve Brooke, and Ellen Brooke to a three-year term.
7. Consider approval of board appointments to the Board of Adjustments; Rachelle Tennyson, Paul Creech and Steve Neville.

**Discussion on Action Items, Public Hearings, Presentations, and Announcements.**

8. Discuss and consider the adoption of the Financial Policies and Procedures for Federal Grants as required for an application submission.
9. Discuss and consider the adoption of Procurement Policies and Procedures for Federal Grants as required for an application submission.
10. Park Central Road Extension:
  - a. Discuss and consider action on Change Order No. 1 for Project No. 100188 Park Central Road Extension, a decrease of \$89,613.51, reconciliatory.
  - b. Discuss and consider action on final acceptance of Project No. 100188 Park Central Road Extension, to approve the contractor's final pay estimate with retainage reduced to 0%. Final payment amount is \$51,183.92.
11. Wastewater Treatment Plant Improvements:
  - a. Discuss and consider action on Change Order No. 1 for Project No. MN.162 Wastewater Treatment Plant Improvements, a decrease of \$84,916.48, reconciliatory.
  - b. Discuss and consider action on final acceptance of Project No. MN.162 Wastewater Treatment Plant Improvements, to approve the contractor's final pay estimate with retainage reduced to 0%. Final payment amount is \$47,871.53.
12. Discuss and consider action on final acceptance of Project No. 928301.00, 1888 Plaza, to approve the contractor's final pay estimate with retainage reduced to 0%. Final payment amount is \$30,502.00.
13. Tax Rebate Guidelines:
  - a. Hold a Public Hearing on a RESOLUTION regarding Guidelines & Criteria for Tax Rebate for the City of Mineola.
  - b. Discuss and consider action on a RESOLUTION regarding Guidelines & Criteria for Tax Rebate for the City of Mineola.
14. Public Hearing – Specific Use Permit:
  - a. Hold a Public Hearing on an ORDINANCE for a Specific Use Permit to place a manufactured home on Lot 4, Block 2 Pierce Addition, 721 Walnut.
  - b. Discuss and consider action on an ORDINANCE for a Specific Use Permit to place a manufactured home on Lot 4, Block 2 Pierce Addition, 721 Walnut.
15. Discuss and consider action on an ORDINANCE abandoning the alleyway in the 400 block of McDaniel between Jones and Engle Streets.

16. Discuss and consider action on a request from Brian Steck to subdivide properties located on Shelton, Bromberg, and Baker Streets.
17. Discuss and consider action to replat Lot 11H, 11I, 12B, 12E Block 34-2 Mineola Townsites.
18. City Manager Briefing and Announcements.

### **Adjournment**

The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code (the Texas open meeting laws).

In compliance with the Americans with Disabilities Act, the City of Mineola will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 48 hours prior to the meeting. Please contact the office of the City Secretary at 903-569-6183.

### **CERTIFICATION**

I certify that the above notice of meeting was posted on the bulletin board at the Mineola Municipal Complex on April 19, 2024.

  
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Cindy Karch, City Secretary